



LaSalle Public Library

www.lasalle.lib.il.us

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Hours: Mo. & We. 9 a.m. - 6 p.m. • Tu & Th 9 a.m. - 8 p.m. • Fri & Sa 9 a.m. - 5 p.m.

May 15, 2008

Mr. Yona Lunken
Thinking Skills, Inc.
27 Acapulco Drive
Putnam, IL 61560

Dear Yona,

It has been a pleasure working with you to bring our LSTA grant, "*The Business of Technology*" to fruition. The vision the Library had for the grant, to enhance LaSalle business employee computer and Microsoft Office skills by providing free training, has certainly been achieved given the comments on the evaluation sheets returned.

The process of developing a survey to determine the business communities' needs, developing the ten Microsoft Office and general computing modules, and teaching three classes for each module, has gone smoothly with few hitches. Even those small hitches were overcome with good planning and communication.

Over 20 businesses participated in the grant. The number of students and repeat students along with their evaluations indicate that the grant has been an overall success. The relaxed and friendly atmosphere you created during the classes allowed for a wonderful exchange of information. Every student had an "a-ha" moment or took something from the class that would be useful in their daily job. You have also made it very easy for our staff to take over the teaching of the classes so that we can continue to provide this valuable service to our community.

Thanks again for all of your input and support. I look forward to the possibility of partnering with you on another project!

Sincerely,

Laura Frizol
Director